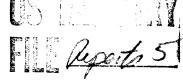
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CONFIDENTIAL



1 6 JUL 1976

MEMORANDUM FOR: Deputy Director for Administration

FROM : Robert W. Gambino Director of Security

Office of Security Significant Activities -

SUBJECT : Week of 12 July 1976

REFERENCE: DD/A Administrative Instruction No. 74-5

1. This memorandum is for information only.

2. The activities of the Office of Security during the week 12-16 July 1976 were highlighted by the following items:

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b. On 12 July 1976, an Office representative and members of the Office of Logistics attended a meeting with GSA officials and bidding contractors relative to renovations of the IC Staff building

The contractors estimated that completion of the renovation would take 150 days from start of work.

c. On 14 July 1976, an Office representative briefed 20 staff employees of the National Security Council on the administrative handling, marking, receipting and mailing of sensitive compartmented intelligence information.

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Projected Office of Security activity for the week of 19 July 1976 of possible interest at the Directorate level include:

> On 21 July 1976, the Director of Security and appropriate Office representatives will present a security briefing to the COS Designate,

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for Robert W. Gambino

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